

FEES AND CHARGES REPORT

APPENDIX 6 - ENVIRONMENT SERVICES

1. Description of service

The Environmental Regulatory Service has a number of Fees and Charges namely;

- **Statutory Fees**

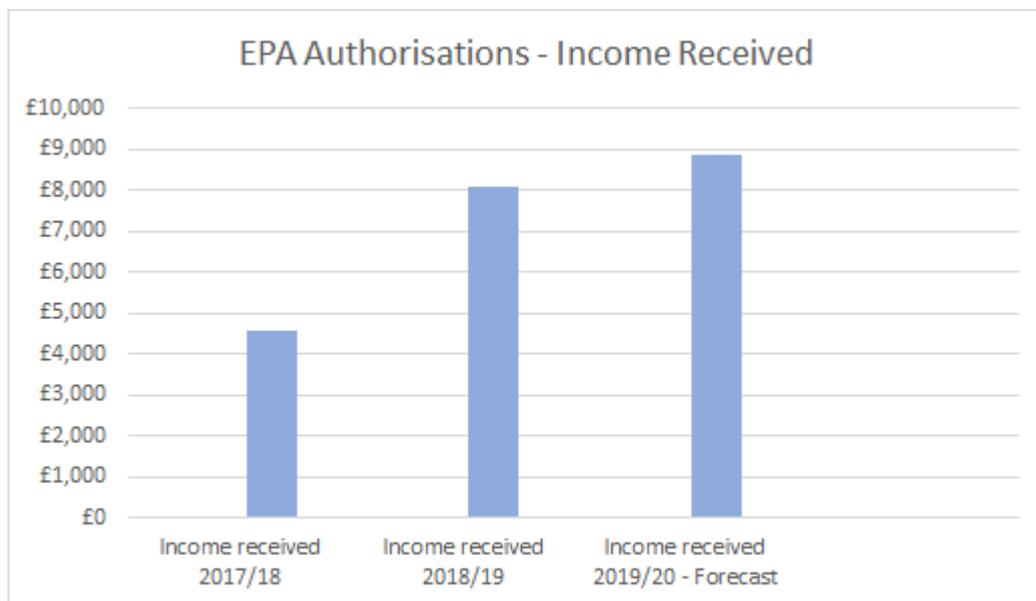
- Environmental Services – Part B installations & Mobile plant and solvent emission activities.
- Environmental Services – Part A (2) installations & small waste incineration plant.
- Private water Supply Work – all fees are set as a maximum charge.
- Request for Information

- **Non Statutory Fees**

- Health Certificate
- Food Advisory service
- Food Hygiene Re-inspection

2. Prior years analysis, current financial year projections

The graph below demonstrates the total income received by the service for Environmental Protection Act (EPA) Authorisations over the last 3 years (2019/20 is a forecast).



Statutory Fees are set at a maximum and cannot be increased.

All works are charged the actual time taken up to the maximum cost that can be recovered. In the last 12 months the maximum fee set by statute has been sufficient to cover costs.

Private Water Supply Work – This legislation does allow for total cost recovery, therefore the fees charged reflect the actual cost of providing this service.

Non Statutory:

Non Statutory Income generated for 2018/19 totalled £6,900 (including health certificates). Included within this area is the provision for food hygiene re visits which were introduced in 18/19 and are proposed to continue into future years.

3. Pricing

Statutory Fees

These charges are all set by DEFRA. The charges for 2020/21 will be reviewed in February 2020 and the schedule of charges will be updated to reflect any changes.

All works undertaken are charged on a case by case basis, costed on the actual time taken up to a maximum charge that is set by statute. In the last 12 months the maximum fee set by statute has been sufficient to cover costs.

Non statutory Fees

A mix of inflationary increase of 3% and 6% has been applied for all non-statutory fees as appropriate, to bring into line with available benchmarking data.

4. Understanding Customers and Markets

The majority of fees and charges are statutory and set by the Government and therefore there is limited scope to reflect market conditions.

Where development takes place or industry grows there is scope for the customer base to increase. Proactive work in regards to the identification of premises where fees may be charged is ongoing.

5. Proposed Charges

Statutory charges will be applied in accordance with legislation. Statutory charges are set by DEFRA and 2020/21 rates are not released until February 2020. The fees and charges schedule will be updated to reflect any changes at that time.

Non statutory amendments:

Non statutory charges have been increased by between 3% and 6% where appropriate to reflect cost recovery and inflation, and to bring into line with benchmarking data.

6. Recommendation

Members are requested to recommend to Council the charges for 2020/21 as set out in the schedule below.

Prosperous Communities Committee

Environment Services Local Air Pollution

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

**All statutory charges are set by DEFRA

Application Fee						
** - Standard Process		£1,650.00		£1,650.00	£0.00	£1,650.00 OS
** - Reduced fee activities		£155.00		£155.00	£0.00	£155.00 OS
PVR I and PVR II activities		£257.00		£257.00	£0.00	£257.00 OS
** Vehicle refinishers, & Parts 2, 3, 4 reduced fee activity		£362.00		£362.00	£0.00	£362.00 OS
** - Mobile Screening and crushing plant		£1,650.00		£1,650.00	£0.00	£1,650.00 OS
** - For the third to seventh applications		£985.00		£985.00	£0.00	£985.00 OS
** - For the eighth and subsequent applications		£498.00		£498.00	£0.00	£498.00 OS
**An additional charge of £297 applies to the above where the permit is for a combined part B and waste installation.						
** Late Application Fee Schedule B reduce fee activity		£71.00		£71.00	£0.00	£71.00 OS
** Late Application for other Part B activity or any other solvent emission		£1,188.00		£1,188.00	£0.00	£1,188.00 OS
** Late Application for Mobile Plant		£1,188.00		£1,188.00	£0.00	£1,188.00 OS
** Late Application Fee Schedule B Vehicle refinishers or any other Part B		279		279	£0.00	279 OS
** Annual Subsistence Fee -Standard Process	Low	£772.00		£772.00	£0.00	£772.00 OS
	Medium	£1,161.00		£1,161.00	£0.00	£1,161.00 OS
	High	£1,747.00		£1,747.00	£0.00	£1,747.00 OS
**An additional charge of £104 for Low, £156 for Medium and £207 for High applies to the above where the permit is for a combined part B and waste installation.						
** - Reduced fee activities	Low	£79.00		£79.00	£0.00	£79.00 OS
	Medium	£158.00		£158.00	£0.00	£158.00 OS
	High	£237.00		£237.00	£0.00	£237.00 OS
** - PVR I & II Combined	Low	£113.00		£113.00	£0.00	£113.00 OS
	Medium	£226.00		£226.00	£0.00	£226.00 OS
	High	£341.00		£341.00	£0.00	£341.00 OS
** - Vehicle refinishers	Low	£228.00		£228.00	£0.00	£228.00 OS
	Medium	£365.00		£365.00	£0.00	£365.00 OS
	High	£548.00		£548.00	£0.00	£548.00 OS
** - Mobile Screening and crushing plant 1st to 2nd Permits	Low	£626.00		£626.00	£0.00	£626.00 OS
	Medium	£1,034.00		£1,034.00	£0.00	£1,034.00 OS
	High	£1,551.00		£1,551.00	£0.00	£1,551.00 OS
** - Mobile Screening and crushing plant 3rd to 7th Permits	Low	£385.00		£385.00	£0.00	£385.00 OS
	Medium	£617.00		£617.00	£0.00	£617.00 OS
	High	£924.00		£924.00	£0.00	£924.00 OS
** - Mobile Screening and crushing plant 8th and Subsequent permits	Low	£198.00		£198.00	£0.00	£198.00 OS
	Medium	£314.00		£314.00	£0.00	£314.00 OS
	High	£473.00		£473.00	£0.00	£473.00 OS

		Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
		2019/20					
		£	% Type or £	£	£	£	
**All statutory charges are set by DEFRA							
Application Fee for Part A(2) Activity							
For Each Part A(2)		£3,363.00		£3,363.00	£0.00	£3,363.00	OS
SWIP (Small Waste Incineration Plant Installation Mobile Small Waste Incineration Plant		£3,363.00		£3,363.00	£0.00	£3,363.00	OS
Late Fee Application Part A(2)		£1,188.00		£1,188.00	£0.00	£1,188.00	OS
Variation of Part A(2) Permit		£1,368.00		£1,368.00	£0.00	£1,368.00	OS
Subsistence Charge for Part A(2)	Low	£1,343.00		£1,343.00	£0.00	£1,343.00	OS
	Medium	£1,507.00		£1,507.00	£0.00	£1,507.00	OS
	High	£2,230.00		£2,230.00	£0.00	£2,230.00	OS
Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £104 applies.							
Transfer and Surrender							
Transfer Schedule B Part B Reduced Fee Activity	Total Transfer	£0.00		£0.00	£0.00	£0.00	OS
Transfer Schedule B Part B Reduced Fee Activity	Partial Transfer	£47.00		£47.00	£0.00	£47.00	OS
Transfer Schedule B Part B Any Other Part B or Solvent Emission	Total Transfer	£169.00		£169.00	£0.00	£169.00	OS
Transfer Schedule B Part B Any Other Part B or Solvent Emission	Partial Transfer	£497.00		£497.00	£0.00	£497.00	OS
Joint Application to Transfer Part B Mobile Plant		£53.00		£53.00	£0.00	£53.00	OS
Surrender Part B Permit		£0.00		£0.00	£0.00	£0.00	OS
Part A(2) Total Transfer		£235.00		£235.00	£0.00	£235.00	OS
Part A(2) Partial Transfer		£698.00		£698.00	£0.00	£698.00	OS
Part A(2) Surrender Permit		£698.00		£698.00	£0.00	£698.00	OS
Part A (2) where the substantial change results in SWIP		£3,363.00		£3,363.00	£0.00	£3,363.00	OS
Substantial Change							
Reduce Fee Activity		£102.00		£102.00	£0.00	£102.00	OS
Other Part B or Solvent Emission Activity		£1,050.00		£1,050.00	£0.00	£1,050.00	OS
- Standard process where the substantial change results in a new PPC activity		£1,650.00		£1,650.00	£0.00	£1,650.00	OS
- New operator at low risk reduced fee		£78.00		£78.00	£0.00	£78.00	OS
Subsistence charges can be paid in four equal instalments at an additional cost of £38 p.a.							
Reduced Subsistence Charge		£52.00		£52.00	£0.00	£52.00	OS
Late Fee Payment of Subsistence Fees		£52.00		£52.00	£0.00	£52.00	OS

Prosperous Communities Committee

Environment Services Local Air Pollution

		2019/20	Proposed	2020/21	VAT	2020/21	VAT Rate
		£	% Type	£	£	£	
**All statutory charges are set by DEFRA							
Request for Information / Document Disclosure where Charging	Minimum per request plus cost of materials	£72.00	6%	£76.00	£0.00	£76.00	OS
	Thereafter per hour	£42.00	6%	£45.00	£0.00	£45.00	OS
Health Certificates		£52.00	6%	£55.00	£0.00	£55.00	OS
Food Premises Register	Per page	£3.00	6%	£3.00	£0.00	£3.00	OS
SFBB Pack	(including diary)	£10.00	6%	£11.00	£2.20	£13.20	S
Diary Refill		£6.00		£6.00	£1.20	£7.20	S
Private Water Supply Work	Cost Recovery - Mileage (Per Mile)	£0.40		£0.40	£0.00	£0.40	OS
**	Risk assessment - Maximum Hourly Charge	£42.31		£42.31	£0.00	£42.31	OS
**	Sampling (each visit) - Maximum Hourly Charge	£42.31		£42.31	£0.00	£42.31	OS
**	Investigation - Maximum Hourly Charge	£42.31		£42.31	£0.00	£42.31	OS
**	Granting an authorisation (each authorisation) -	£37.27		£37.27	£0.00	£37.27	OS
**	Analysing a sample:-						
**	Full Laboratory Costs	as per		as per	£0.00	£0.00	OS
**	Full Courier Charges	as per		as per	£0.00	£0.00	OS
Food Advisory	Charge for a visit (up to a maximum 2 hours contact time)	£130.00	3%	£134.00	£26.80	£160.80	S
	Charge for additional hours	£42.00	3%	£43.00	£8.60	£51.60	S
Food Hygiene Rating Scheme	Re-inspections	£160.00	3%	£165.00	£0.00	£165.00	OS
**	Health Act 2006						
**	Smoking in a smoke free place	£50.00		£50.00	£0.00	£50.00	OS
**	Failure to display no smoking sign	£200.00		£200.00	£0.00	£200.00	OS

* Private Water Supply Work 19/20 moved from a flat fee to a maximum hourly rate.